



Richard M. Flynn  
Commissioner

**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF SAFETY**  
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**TRAUMA MEDICAL REVIEW COMMITTEE**  
**COMMITTEE MEETING**

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**December 14, 2005**  
**Richard M. Flynn Fire Academy**  
**Concord, New Hampshire**

**Members Present:** John Sutton, MD, Sharon Phillips, RN, Steve Bateman, EMTP, Rosie Swain, Heather Page

**Guests:** Janet Houston, Cheryl Pinney, RN, Kevin Wheeler, MD

**Bureau Staff:** Clay Odell, EMTP, RN

**I. Call to Order**

The meeting of the Trauma Medical Review Committee was called to order by Dr. Sutton at 9:30 am on Wednesday December 14, 2005 at the Richard M. Flynn Fire Academy in Concord, NH.

**Item 1. Introductions:** Attendees went around the table and introduced themselves. Steve Bateman had been appointed to the TMRC representing the Professional Firefighters of NH.

**Item 2. Minutes.** The minutes of the October 2005 meeting were approved by email by all who attended that meeting, and were distributed by e-mail prior to this meeting. There was no discussion regarding the minutes.

**II Old Business**

**Item 1. Cheshire Medical Center Trauma Assignment Renewal Application**  
Cheryl Pinney, RN, Emergency Department Manager and Kevin Wheeler, MD Trauma Program Leader attended today's meeting to address any questions about Cheshire Medical Center's application. Dr. Sutton explained that action was tabled on the hospital's application back in August, as there were several questions that the TMRC had. The TMRC felt there was a disconnect between the number of trauma team activations reported by Cheshire and the number of critical trauma patients transferred to DHMC. Ms. Pinney and Dr. Wheeler agreed that they would explore the idea of a two-tiered trauma team.

Another concern was trauma-specific performance improvement. Cheshire included trauma in their ED performance improvement, but they would make greater efforts to

conduct trauma PI and enhance their ability to demonstrate an ongoing trauma PI program. A motion was made by Sharon Phillips, seconded by Steve Bateman to approve Cheshire Medical Center's application for Level III trauma hospital assignment. The motion passed unanimously.

#### **IV. New Business**

**Item 1. Weeks Medical Center Renewal Application** The TMRC reviewed the renewal application sent by Weeks Medical Center, for Level III assignment. Unfortunately the representative from Weeks was unable to attend due to a death in the family. The TMRC had significant questions about the hospital's trauma PI program as well as their policies concerning trauma team activation. It was decided to table further action until the next meeting and a representative of the hospital could address the member's concerns.

#### **II. Committee Discussion Items**

**Item 1. Trauma Conference** Clay reported that the 2005 NH Trauma Conference was very successful. There were 100 attendees at this years meeting. The evaluation sheets have not been collated yet, but the results have been very positive on a quick once-over.

The simulation exercise generated a lot of interest. Several attendees suggested that the NHBEMS explore options for developing a trauma training program based on high fidelity simulation equipment. Clay asked if the consensus of the TMRC was to explore possible partnerships to conduct this type of training. The group felt that speaking to potential collaborative partners, including DHMC was a worthwhile project. Clay will report back at the next TMRC meeting.

**Item 2. Renewal and Hospital Updates** Clay reported that an initial site visit was conducted at Cottage Hospital in Woodsville on November 2, 2005. A report was being compiled and the TMRC will consider the application at the February meeting. An application has been received from Parkland Medical Center in Derry for Level III renewal and will be considered at the February meeting. Androscoggin Valley Hospital responded to Clay's query and asked for a replacement application package to be sent.

**Item 3. Interfacility Transport Task Force** No report given due to time constraints.

**Item 4. AMT Utilization Review Subcommittee** Clay reports the AMT/UR is scheduled to meet again today. Participation in the subcommittee is still open, so interested parties are encouraged to contact Clay if they'd like to participate.

**Item 5. NH Bureau of EMS Report** No report due to time constraints. An electronic copy of the report is enclosed with these minutes.

**Item 6. Trauma Grant Goals and Objectives** Clay presented an executive summary to the TMRC of the goals and objectives of year one of the HRSA Trauma / EMS Program grant. A copy of that document is enclosed with these minutes.

#### **V. Public Comment**

None

#### **VI. Adjournment**

Dr. Sutton adjourned the meeting at 11:30. He advised the group that the next scheduled meeting of the Trauma Medical Review Committee would be February 15, 2006 at 9:30 a.m. at the Richard M. Flynn Fire Academy.

**Respectfully submitted:**

**Clay Odell, EMTP, RN  
Trauma Coordinator**